

Unknown

From: Scott Merrifield
Sent: Monday, January 15, 2007 5:06 PM
To: Valerie Kilgore
Cc: Ron Hayman; Jade Augustine
Subject: Re: Employee Termination

JUDGE ZAGEL
MAGISTRATE JUDGE SCHENKIER


Valerie:

I need to move forward with this. As it stands the employee is out of the office and from a security standpoint it would be beneficial to move forward now avoiding any security concerns.

I am working on the verbiage of the dismissal and will have that for you in the morning.

Thanks,

Scott Merrifield
CCNA, MCSE, MCP+I, CNA
Network Engineer/Team Lead



----- Original Message -----

From: Valerie Kilgore
To: Scott Merrifield
Cc: Ron Hayman; Jade Augustine
Sent: Wed Jan 10 15:03:03 2007
Subject: RE: Employee Termination

Well typically the ideal way is to handle on the heels of whatever the infraction/behavior is. When will you be back to the states? Perhaps Ron or another manager can handle in your absence. Who is the employee and what is the reason for termination? Also has/is the employee on any corrective action plans?

Valerie Kilgore

Employee Relations Specialist

CareerBuilder, LLC

